

**Action and Recommendation Tracker  
Performance & Corporate Services Overview & Scrutiny Committee**

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The action and recommendation tracker enables the Committee to monitor progress against agreed actions and recommendations. The tracker is updated with the actions and recommendations agreed at each meeting. Once an action or recommendation has been completed or fully implemented, it will be shaded green and reported into the next meeting of the Committee, after which it will be removed from the tracker.

<b>KEY</b>	<b>No progress reported</b>	<b>In progress</b>	<b>Complete</b>
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**Recommendations:**

Meeting date	Item	Action/recommendation	Personnel	Completion date	Last reviewed	Update/response
19.01.23	Updated Strategic Plan and Funding and Budget Proposals 2023/24 – 2025/26	The Committee <b>RECOMMENDED</b> that that in the next budget the Council provides a table showing the inflation outturn versus budget estimates.	Kathy Wilcox, Head of Financial Strategy		11.01.24	<b>YELLOW</b> This work is underway in readiness for inclusion in the final budget papers.

**Actions:**

KEY	No progress reported	In progress	Complete
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Meeting date	Item	Action/recommendation	Personnel	Completion date	Last reviewed	Update/response
29.09.23	Social Value	Members to be provided the data on the number/value of contracts run by the Council which are subject to social value weightings vis a vis those which are not. Similar data around the number and value of contracts above and below £100k also to provided.	Melissa Sage		30.11.23	YELLOW This work is being pulled together
10.11.23	Cost of Living	Arrange an all-member briefing on the Poverty Dashboard	Tom Hudson/Robin Rogers		11.01.24	YELLOW .Following the Committee's previous decision all PCSOSC members involved in the discussion, plus all new members can be involved in the early development. An all-member briefing will be arranged when it is further developed.
08.12.23		Briefing to members at 19 Jan meeting on the impacts of recent immigration changes in relation to the Workforce	Tom Hudson/ Stephen Chandler / Cherie Cuthbertson		11.01.24	YELLOW Requested and expected to be shared on 19 Jan

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		Plan and budget assumptions.				
08.12.23		Briefing to members at 19 Jan meeting on the level of support from local major employers for the Workplace Parking Levy	Tom Hudson/ Bill Cotton/ Owen Jenkins		11.01.24	YELLOW Requested and expected to be shared on 19 Jan
08.12.23		Briefing to members at 19 Jan meeting on the reasons for the cost pressures on school meals.	Tom Hudson / Lorna Baxter		11.01.24	YELLOW Requested and expected to be shared on 19 Jan
08.12.23		Additional information to be included as part of the budget report on 19 Jan around the process by which the Shepherd project was agreed	Tom Hudson/ Bill Cotton/ Paul Fermer		11.01.24	YELLOW Requested and expected to be shared on 19 Jan